

**Job Description:** Commissioner, Department of Information Technology (DoIT), also known as Chief Information Officer (RSA 21-R) for the State of New Hampshire.

**Responsibilities:** The State of New Hampshire is seeking a Commissioner of Information Technology to oversee the Department of Information Technology, which manages most IT functions for the state of New Hampshire. The ideal candidate will have significant executive and management experience, a proven record of complex problem solving and planning, strong interpersonal, personnel management, and communications skills, and a solid grounding in systems development, network architecture and operations. The Commissioner's duties include:

- 1) Working closely with the Governor, executive and legislative branch officials, and other stakeholders, to develop IT policy and solutions to best serve the operations of state government and the needs of the public.
- 2) Managing all operations of a department with 350 full time employees, serving more than 10,000 end users.
- 3) Developing and managing a department budget that exceeds \$60 Million.
- 4) Monitoring technological trends and informing all state officials about state-of-the-art information systems and management techniques.
- 5) Preparing and maintaining a statewide information technology plan, and overseeing the planning process.
- 6) Developing standards and processes for collaborative stakeholder involvement to assure that hardware, software, and telecommunications systems acquired or developed by the state are compatible across state systems and those of political subdivisions.
- 7) Monitoring and reporting to the governor and general court on the effectiveness of the use of information technology resources, progress in implementing information technology plans, and opportunities to improve services and efficiency.

This position is a gubernatorial appointment, requiring council approval, for a term of four years.

Qualified candidates should send a resume and cover letter to:

Christen Lavers,

Director Appointments

Office of Governor John Lynch

State House, Room 208

Concord, NH 03301

[Christen.lavers@nh.gov](mailto:Christen.lavers@nh.gov)