



## NASCIO 2020 Annual Conference Sponsor Terms & Conditions

- Conference sponsorship payment must be received 30 days from contracted date and corporate membership dues must be in good standing in order to guarantee sponsor benefits and privileges.
- By securing a sponsorship and accepting the Terms & Conditions you are agreeing to payment and the cancellation policy.
- Cancellations received prior to the sponsorship close date of July 24 will receive a refund less 20% of payment or amount due. Cancellations received after the sponsorship close date will receive no refund. If payment has not been received company remains responsible for full amount.
- NASCIO corporate members, partner entities, conference sponsors, and attendees are expressly prohibited from holding events that run concurrently with NASCIO conference sessions, meetings, meals, receptions or any other conference-related events. There must be a 30 minute buffer from the conclusion of our event and the start time of your event. NASCIO will not endorse companion events.
- Your company authorizes NASCIO to reproduce and use your company logo submitted to NASCIO on signage, printed materials, and the conference website/App in connection with the company's sponsorship of the NASCIO 2020 Midyear Conference.
- NASCIO conferences do not have trade show or exhibit spaces for corporate sponsors.
- No exhibits and/or demonstrations of any type are permitted inside or on conference hotel property.
- Co-branding of your sponsorship is not permitted.
- No marketing material may be distributed at NASCIO conferences. This includes any promotional or branded give a ways.
- Registered State CIOs and state attendees should not receive invitations that take them away from conference programming and away from other registered attendees.
- Gifts or other amenities may not be sent to the hotel room of any public sector attendee.
- Corporate members are not permitted to bring non-member guests to the conferences.
- Conference attendee rosters are not to be harvested, sold to others, incorporated into any type of database, used to generate mailing lists, or employed for any promotional purpose.
- Conference attendees are not to exceed the number of registrations permitted per company. Registration allotments cannot be transferred to another company or brand.
- Conference name badge sharing is not permitted under any circumstance.
- Conference name changes/substitutions are free of charge prior to onsite conference check-in. Name changes/substitutions are not permitted after a registered individual has checked-in onsite.



NASCIO maintains the following insurance coverages for the association and its events. These coverages are based on our provider's recommendation of the insurance necessary for our association and the scope of our events. Sponsors agree to these minimums and no requests for additional insurance will be considered by NASCIO.

Association Liability Insurance, including: \$1M in Directors & Officers and Entity Liability and \$1M in Employment Practices Liability

Conference Cancellation Insurance, including: \$1.5M in Cancellation, Curtailment, Postponement, Abandonment, Non-Appearance and Failure to Vacate and \$500K in Physical Loss to Personal Property Replacement cost basis including Loaned Equipment \$500K in Door Registration Receipts

### NASCIO Sponsorship Recognition Image Guidelines for Use

The image must be used in its entirety and may not be altered in any way, including proportion, color, element, type, etc. The image may be printed in black/white, greyscale or its original colors. If used online, the image should include a hyperlink to [www.nascio.org/2020Annual](http://www.nascio.org/2020Annual)

- The image may not be displayed in any manner that would suggest a company, product or service is endorsed by NASCIO or that a product or service is administered by NASCIO.
- The image may be used in general marketing collateral only; it may not be used to advertise specific services or products.
- The image may not be used in connection with any disparaging statements about NASCIO or its members, or statements that otherwise reflect poorly on NASCIO.
- NASCIO reserves the right to disallow use of the image.

*It may be necessary for us to alter the advertised content, timing, date and/or location of the NASCIO Conference. We reserve the right to do this at any time during the term of this sponsorship and without liability to you, provided that the Conference, as altered, is substantially similar to that originally advertised. We will provide you with notice of any alterations as soon as is reasonably practicable.*

*NASCIO reserves the right to suspend or revoke the sponsorship privileges of any entity and its agents found to be in violation of the terms and conditions outlined above. By accepting these terms and conditions you and your firm have agreed to comply with these terms, conditions and policies for conference sponsorship.*

**NASCIO Conference Sponsor Terms & Conditions are firm. All conditions apply.**

**By securing a conference sponsorship via our online sponsor registration form you are agreeing to adhere to these Terms & Conditions.**