JOB ANNOUNCEMENT

**Network Administrator II**

North Dakota Information Technology

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| **Class Name** | **Information Services IV** |
| **Working Title** | Network Administrator II |
| **Job Opening ID:** | **3017307** |
| **Position No:**  | **112-00007493** |
| **Closing Date:** | **April 21 2021** |
| **Status:** | Regular, Full-time |
| **Recruitment:** | Internal/External |
| **Location** | Telework |
| **Hiring Range** | $3,863 – 4,500 |

The State of North Dakota’s purpose is to Empower People, Improve Lives, and Inspire Success. North Dakota’s Information Technology organization asks itself “How might we deliver world class technology and service?” North Dakota Information Technology (NDIT) is seeking a candidate that has the same passion to Empower People, Improve Lives, Inspire Success, and deliver world class technology as a Network Administrator II for NDIT and other state agencies. The successful candidate will be a leader who enjoys working with people in a collaborative environment, who can learn quickly in a rapidly changing technology landscape, and who embodies the core values that we follow as public servants for the State of ND: Gratitude, Humility, Curiosity, and Courage.

**Summary of Work:**

The successful candidate will be part of a team responsible in the design, implementation, day-to-day operations, and support of the voice, video, and data networks for the customers and partners of STAGEnet (State Technology Access for Government and Education Network). This is an exciting opportunity to support a network serving 250,000 customers!

The individual must be organized, detail-oriented, understand the importance of proper follow-through, have strong verbal communication skills, understand quality assurance, and must stay abreast of current trends and changes in areas of technical expertise.

**Minimum Qualifications:**

* Bachelor’s degree in computer science, computer information systems, network systems or related field
* Three years current and progressive experience in planning, design, installation, testing, support and management of a large, complex, network infrastructure supporting multiple locations.

Experience may substitute for the educational requirement on a year for year basis.

Note: NDIT will attempt to fill this position at the Network Administrator II level. If unable to find candidates who meet the above outlined minimum qualifications, the hiring authority reserves the right to under fill this position at the Network Administrator I level. NDIT will train the successful candidate in any areas of unfamiliarity.

Network Administrator I

* Bachelor’s degree in computer science, computer information systems, network systems or related field
* One year of current and progressive experience in planning, design, installation, testing, support and management of a large network infrastructure supporting multiple locations.

**Duties and Tasks:**

* Manage an effort of continuous improvement that exceeds customer expectation while reaching for World Class IT service delivery
* Drive innovation thru monitoring and evaluating emerging technologies to determine impact on services and feasibility of implementation; ensure a high level of service for technology solutions to best serve customers’ needs
* Participate in the detailed design, creation, and analysis of network and voice-based infrastructure and solutions
* Documentation of network design and engineering
* Provide research and advanced assistance in the troubleshooting and incident management process for network/communication technologies
* Participate in the execution of the overall security strategy as it relates to network infrastructure
* Administration, Provisioning, and Engineering of a complex enterprise network and related components, such as switches, routers, firewalls, access points, VPN, and DNS

**Application Procedures/Comments:**

Please make sure that your resume includes information to demonstrate how you meet the minimum qualifications as posted. Your work history will not be given credit if North Dakota Information Technology cannot determine that you meet the minimum qualifications.

All application material must be received on or before the closing date by 11:59 pm and must include the following documents:

* + Resume

North Dakota Information Technology does not offer or provide sponsorships. Applicants must be legally authorized to work in the United States.

For more information or if you need an accommodation, please contact: Trish Moch, North Dakota Information Technology: Email: itdjobs@nd.gov phone: (701) 328-1004, fax: (701) 328-3000 or TTY: 1-800-366-6888 or local at (701) 328-3190

Job Announcement Status can be viewed at: [>http://www.nd.gov/itd/working-itd](http://www.nd.gov/itd/working-itd)

* Learn more about NDIT at: [>http://www.nd.gov/itd](http://www.nd.gov/itd)
* Learn more about Employment Benefits at: [>](http://www.nd.gov/hrms/employees/benefits.aspx)<https://www.nd.gov/omb/state-employee/employment-and-compensation/benefits>
* Visit North Dakota State government: [>http://www.nd.gov](http://www.nd.gov/)

**Equal Opportunity Employer**

The state of North Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services, and complies with the provisions of the North Dakota Human Rights Act.