



## Behavioral Health Administration

# Information Technology Director



Help lead our modernization efforts as we transform behavioral healthcare across the State of Washington. Our IT Director serves as the Chief Information Officer for the Administration, controls an annual budget of \$8 million, and leads innovation across our organization to include our three major hospitals.

**SALARY RANGE**  
\$128,856 – \$138,679 annually

# Department of Social and Health Services

Our Mission is "Transforming Lives"

The **Department of Social and Health Services** celebrated its Golden Anniversary in 2020, marking 50 years as Washington's largest state agency. DSHS employs over 16,000 people, has a biennial operating budget of \$13.9 billion, and provides critical services to nearly one in three Washingtonians. DSHS contracts with over 80,000 local government, private and nonprofit contractors to deliver these services, and operates over 140 field offices and 12 state-run facilities throughout Washington.

DSHS provides and coordinates crucial services for people and their families who are most in need of help weathering life's storms. Statewide, DSHS administers programs such as food and cash assistance, long-term care, services for people with intellectual and developmental disabilities, and behavioral health treatment for people in state-operated hospitals as well as those who are criminally justice-involved and waiting to receive competency evaluation and restoration services. DSHS serves nearly 30% of all Washington households, and nearly one-third of all services are delivered to children.



## BEHAVIORAL HEALTH ADMINISTRATION

DSHS' **Behavioral Health Administration** provides inpatient psychiatric treatment to children and adults, specialized mental health treatment for civilly committed residents, and services for forensic clients to include competency evaluations and restoration programs. We operate three state psychiatric hospitals, the Special Commitment Center, and the Office of Forensic Mental Health Services. The heart of our mission is transforming lives by supporting our clients' recoveries, independence, and wellness.

BIENNIAL (TWO-YEAR) BUDGET  
**\$1.2 Billion**

TOTAL EMPLOYEES  
**4,200+**

### OUR VALUES ARE:

**Honesty and Integrity:** Leadership and service require a clear moral compass.

**Pursuit of Excellence:** It is not enough to get the job done, we must always challenge ourselves to do it better.

**Open Communication:** Excellence requires teamwork and a strong team is seen, heard and feels free to contribute.

**Diversity and Inclusion:** Only by including all perspectives are we at our best and only through cultural competency can we optimally serve our clients.

**Commitment to Service:** Our challenges will always exceed our financial resources, our commitment to service must see us through.



## OUR AGENCY IS GUIDED BY SIX STRATEGIC PRIORITIES

*Each priority is a critical pillar to transforming lives.*

DSHS works with individuals of all cultures, abilities and identities. We believe each person we serve deserves to feel welcomed and accepted when accessing our services. Our agency is organized into five direct service administrations and two support areas:

- Aging and Long-Term Support Administration
- Behavioral Health Administration
- Developmental Disabilities Administration
- Division of Vocational Rehabilitation
- Economic Services Administration
- Facilities, Finance and Analytics Administration
- Office of the Secretary

# Guide to our administrations.

(showing size and scope of work)

As a department we are tied together by a single mission: *to transform lives.*

Each administration within DSHS has a refined focus on this mission.

NUMBER OF DSHS STAFF

**16,000+**

NUMBER OF DSHS CLIENTS

**1,826,015**

## FACILITIES, FINANCE AND ANALYTICS

STAFF  
**961**

## BEHAVIORAL HEALTH ADMINISTRATION

STAFF CLIENTS  
**4,219 2,891**

## DIVISION OF VOCATIONAL REHABILITATION

STAFF CLIENTS  
**319 20,665**

## ECONOMIC SERVICES ADMINISTRATION

STAFF CLIENTS  
**3,941 1,746,741**

## DEVELOPMENTAL DISABILITIES ADMINISTRATION

STAFF CLIENTS  
**4,052 64,130**

## AGING AND LONG-TERM SUPPORT ADMINISTRATION

STAFF CLIENTS  
**2,329 92,643**

## OFFICE OF THE SECRETARY

STAFF  
**455**

### DEVELOPMENTAL DISABILITIES ADMINISTRATION

Supports people with intellectual and/or developmental disabilities and their families to get services and supports based on need and choice.

### FACILITIES, FINANCE AND ANALYTICS

Provides the necessary stewardship of the department's physical, financial and intellectual resources by safeguarding the resources needed to care for and support our clients.

### BEHAVIORAL HEALTH ADMINISTRATION

Supports sustainable recovery, independence and wellness through funding and delivering effective prevention, intervention and treatment services for youth and adults with mental health conditions and their families.

### DIVISION OF VOCATIONAL REHABILITATION

Provides unemployment services and counseling to individuals with disabilities who want to work but experience barriers due to physical, sensory and/or mental disability.

### ECONOMIC SERVICES ADMINISTRATION

Works to build a Washington without poverty and injustice by helping children, adults, and families weather the storms of life so they can reach their full potential through various programs. A national leader in providing poverty reduction services to nearly 1.8 million people in our state. We provide tools and resources to build well-being including cash grants, food and medical assistance, employment-focused services, refugee assistance, disability determinations and child support collection.

### AGING AND LONG-TERM SUPPORT ADMINISTRATION

Supports seniors and people with disabilities living with good health, independence, dignity, and control over decisions that affect their lives.

### OFFICE OF THE SECRETARY

Supports the success of all programs within the agency through technology services, human resources, equity, diversity, and inclusion, Indian policy, communications, innovation and strategy, public records requests and many more critical central services.

## We stand as an anti-racist agency.

At DSHS, it is our social responsibility to dismantle structural racism wherever it presents itself in our work, for staff and clients.

Our staff have already propelled the agency's equity, diversity and inclusion efforts in motion. We build on this work through a three-year anti-racism action plan that will shape our budget, leadership diversity, training and culture.





## ■ IT DIRECTOR

We need someone who is committed to helping us carry out the Governor's plan for transforming behavioral healthcare in the state of Washington. Modernizing our technology in patient care is a major part of this initiative. Come drive change with us, and transform lives in the process. As an expert in multi-phase project planning, we need you to lead the continued development of our five-year Information Technology strategic plan, guiding our executive leadership on the implementation of emerging technologies and planning the modernization of our information technology infrastructure within the Behavioral Health Administration.

You will use your knowledge and leadership experience to grow our behavioral health IT infrastructure, which includes building a roadmap for procurement, development, and implementation of IT solutions that align performance for success. The IT Director serves as the Chief Information Officer for BHA, controls an annual budget of \$8 million, and leads innovation across our organization to include our three major hospitals. Your strategic vision and the solutions your team of 65 information technology professionals provide will improve patient care and enable the important work of our 4,200+ employees.

## ■ PRIMARY PRIORITIES

- **Shape business unit strategy, high responsibility/accountability:** Reporting to the BHA Assistant Secretary, responsible for our entire systems and network administration, IT security, developer, and technical teams
- **Build relationships, manage business alliances/partnership:** Serve as the main contact for BHA's work involving the DSHS Enterprise Technology and coordinate efforts on behalf of BHA regarding IT work that spans all of DSHS
- **Develop short and long-range budget needs** for IT staff resources, software, hardware, and infrastructure
- **Inclusively attract, develop, coach, and retain talent:** Direct and support activities of 65 BHA IT staff stationed in Thurston, Pierce, and Spokane counties
- **Provide project management oversight** and technical assistance on key initiatives, and follow through with project plans
- **Direct the expansion of BHA's IT Strategic Plan;** determine the long-term strategy for the next five years of IT services
- **Cultivate a customer-focused, collaborative culture:** Establish reliable and repeatable software development lifecycle processes and ensure that IT development and maintenance is responsive to business concerns and needs
- **Chair the IT Leadership Team,** and ensure that emerging risks and requirements are addressed

## ■ EDUCATION AND EXPERIENCE

- Bachelor's degree or higher involving major study in Information Technology/Computer Science, Medical or Healthcare Informatics, Business or Public Administration, or closely allied fields (including coursework in Leadership, Law, Statistics, and Hospital Operations)
- At least 10 years of progressively increasing management/leadership experience in information technology

## COMPENSATION AND BENEFITS

The annual salary range for the BHA IT Director is \$128,856 – \$138,679. In addition, the Department of Social and Health Services offers a generous management **benefit package** that includes:

- **Retirement and Deferred Compensation** – We help you prepare for life after your career by offering an excellent **retirement plan**, which includes employer contributions. In addition, you may participate in the **Deferred Compensation Program** for a tax-deferred retirement investment.
- **Medical, Dental and Vision Insurance** – You and your family can choose from several **medical and dental plans**. The state's employee premiums make high-quality medical coverage affordable, and the state pays 100% of employees' dental premiums.
- **Life and Long-term Disability Insurance** – Basic life and long-term disability insurance at no cost to you, with the option to purchase additional supplemental insurance coverage with very low premiums.
- **Annual Leave** – 14-25 days of vacation per year.
- **Holidays** – 11 paid holidays.
- **Sick Leave** – 12 days per year.

### For additional information or questions contact

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## APPLICATION AND PROCESS

We would like to hire the BHA IT Director as early as June 2021, and no later than July 2021.

Applicant materials received by May 31 will be given guaranteed consideration. Applicants deemed to have the most relevant demonstrated experience will be contacted for further interview and selection.

To be considered, please submit a resume and cover letter addressing your interest and the knowledge, skills and abilities noted in this profile to Fred Melvin at [Fred.Melvin@dshs.wa.gov](mailto:Fred.Melvin@dshs.wa.gov) or apply directly to: [www.careers.wa.gov](http://www.careers.wa.gov) #2021-03870.



## WASHINGTON THE EVERGREEN STATE

**Washington state** consistently ranks among the best states to live in the nation. Nestled in the upper left-hand corner of the Pacific Northwest, our region offers a multitude of year-round indoor and outdoor activities. We have lakes, rivers, the Pacific Ocean, ancient forests, majestic mountains and rolling prairies that are home to some of the best geology, geography, and agriculture in the world. We have opportunities for boating, fishing, clamming, hiking, camping, crabbing, and winter sports, and are home to world-class amateur and professional sports teams, including the newest National Hockey League franchise. Washington residents also enjoy a broad spectrum of cultural activities, including several symphony orchestras, theaters, art and history museums as well as rich and renowned dining experiences. Summers are mild, winters are temperate and the state has no income tax.

