

Chief Privacy Officer

SALARY RANGE: \$142,771 TO \$175,000

The Chief Privacy Officer (CPO) of the North Carolina Department of Information Technology (NCDIT) will own and establish a vision for a statewide privacy program through leadership, development of clear objectives, policy development, and building relationships with stakeholders and business partners. The CPO will build a strategic and comprehensive statewide privacy program tailored to the state of North Carolina that defines, develops, maintains and implements policies and processes that enable consistent and effective information privacy practices.



THE DEPARTMENT IS LED BY THE SECRETARY AND STATE CHIEF INFORMATION OFFICER JIM WEAVER, AS APPOINTED BY THE GOVERNOR.

AGENCY

NCDIT oversees and provides IT services to state agencies, local governments and educational institutions across North Carolina.

These services include network hosting, service and technology procurement, identity management, desktop computing and support as well as cybersecurity. In addition to these services, the department leads the state's broadband expansion efforts, statewide data

analytics and cybersecurity management. NCDIT is also responsible for the N.C. 911 Board as well as the state's health information exchange, NC HealthConnex.

The department is dedicated to transforming its shared IT services by adopting modern technology solutions and improving communications and collaboration platforms to meet its customers' needs while effectively managing risks and security.

DIVISION HIGHLIGHTS



BROADBAND INFRASTRUCTURE OFFICE

The Broadband Infrastructure Office serves as a statewide resource for broadband expansion, first-responder communications and classroom connectivity initiatives led by the state of North Carolina.



ENGINEERING AND CLOUD SERVICES

Engineering and Cloud Services is charged with bringing in all new IT services and/or major updates/expansion to enterprise services provided to NCDIT and state agencies. It is also responsible for centralizing services, as necessary, for ease of use and security (e.g., multiple cloud vendor capability from NCDIT).



ENTERPRISE SECURITY AND RISK MANAGEMENT OFFICE

The Enterprise Security and Risk Management Office (ESRMO) provides leadership in the development, delivery and maintenance of a whole-of-state cybersecurity program that safeguards North Carolina's information and supporting infrastructure against unauthorized use, disclosure, modification, damage or loss.



ENTERPRISE STRATEGY

The Enterprise Strategy team creates and maintains a statewide IT portfolio that fulfills the state's business needs and effectively leverages state resources to serve agencies and residents.



GOVERNMENT DATA ANALYTICS CENTER

The Government Data Analytics Center (GDAC) integrates data and develops analytics to support business needs associated with criminal justice, child safety, fraud, compliance, health care and longitudinal and performance analysis.



SERVICE DELIVERY

The Service Delivery division partners with customers in agencies, local government, and education entities to provide reliable, cost effective services that meet current and future requirements, service levels and budgets.

VISION, MISSION & VALUES

VISION

To foster a culture of innovation and operational excellence.

MISSION

To promote a stronger North Carolina that connects customers, residents, businesses, education and government.

VALUES

NCDIT values collaboration, customer service, agility, accountability and innovation.

CULTURAL DIVERSITY

NCDIT is an equal opportunity employer and committed to diversity, equity and inclusion. We are an Employment First state ensuring that people with disabilities have equal opportunity to succeed in the state government workplace (Executive Order 92). Governor Cooper has in recent years signed additional executive orders to address pay equity for women (Executive Order 93) and establish paid parental leave (Executive Order 95) for birth, adoption, or foster care.

ABOUT THE POSITION

The Chief Privacy Officer (CPO) of the North Carolina Department of Information Technology (NCDIT) will own and establish a vision for a statewide privacy program through leadership, development of clear objectives, policy development, and building relationships with stakeholders and business partners.

The CPO will build a strategic and comprehensive statewide privacy program tailored to the state of North Carolina that defines, develops, maintains and implements policies and processes that enable consistent and effective information privacy practices.

They will work closely with the Chief Risk Officer and the Enterprise Security and Risk Management

SALARY RANGE: \$127,474 TO \$155,000

Office (ESRMO) to ensure data privacy and security while leveraging the data assets to improve North Carolina and will work closely with executive leaders to consult and collaborate to control risks that impact privacy.

The CPO also will identify and recommend prioritization of privacy risk treatment for NCDIT and our extended partner organizations and advise how to maintain and improve adherence to requirements and policies.

The CPO is based in Raleigh, but a hybrid remote work arrangement is possible. This position is designated as Statutory Exempt and is exempt from the State Human Resources Act.

PRIMARY RESPONSIBILITIES

- Build and manage NCDIT's privacy program, to develop privacy policies and privacy statements internally and with other agencies
- Describe privacy requirements for both NCDIT and the larger IT enterprise along with our vendor partners
- Facilitate data compliance by coordinating with NCDIT's Privacy Attorney
- Conduct privacy risk and impact assessments, focused on specific business processes or applications
- Update and develop privacy training and awareness programs, and data breach response plans

- Experience implementing audit controls within an organization to monitor activity on electronic systems that contain or use data classified as restricted or highly restricted information
- Experience overseeing periodic monitoring and review of audit records and NIST security and privacy controls to ensure that activity is appropriate
- Strong legal knowledge necessary to participate in the development, implementation, and continuous monitoring of all business associates and business associate agreements, Memoranda of Understanding/Agreement (MOU/A) and Interconnection Security Agreements (ISA), to ensure privacy concerns, requirements, and responsibilities are addressed

KNOWLEDGE, SKILLS & ABILITIES

- Demonstrated experience evaluating privacy trends such as General Data Protection Regulation (GDPR) and state data protection laws, and strengthening privacy governance and accountability
- Considerable experience handling cybersecurity incidents and events involving data classified as high risk, such as electronic protected health information (ePHI), Health Insurance Portability and Accountability Act (HIPAA), Federal Tax Information (FTI), Criminal Justice Information (CJI), Personally Identifiable Information (PII), Family Educational Rights and Privacy Act (FERPA) and Payment Card Industry (PCI) data

EDUCATION & EXPERIENCE

- Bachelor's degree in Computer Science, Computer Information Systems, Information Management or related degree from an appropriately accredited institution and seven years of progressive experience in the field of Information Technology which has included some supervisory or management experience;

OR

- Bachelor's degree from an appropriately accredited institution and eight years of progressive experience in the field of Information Technology which has included some supervisory or management experience in the field of information security and risk management; or an equivalent combination of education and experience is required.



Application process

Hiring is to be as early as July 19, 2021, and no later than September 30, 2021.

To be considered, please submit a resume and cover letter addressing your interest and the knowledge, skills and abilities noted in this profile.

Applicant materials received by July 16, 2021, will have guaranteed consideration.

Applicants deemed to have the most relevant demonstrated experience will be contacted for further interview and selection.

For additional information or questions contact Shaun Osborne at shaun.osborne@nc.gov.



COMPENSATION AND BENEFITS

The state of North Carolina offers excellent comprehensive benefits. Employees can participate in health insurance options, standard and supplemental retirement plans, and the NCFlex program (numerous high-quality, low-cost benefits on a pre-tax basis).

Employees also receive paid vacation, sick, and community service leave. In addition, paid parental leave is available to eligible employees.

Some highlights include:

- The best funded pension plan/retirement system in the nation according to Moody's Investor's Service
- Twelve (12) holidays/year
- Fourteen (14) vacation days/year which increase as length of service increases and accumulate year-to-year
- Twelve (12) sick days/year which are cumulative indefinitely
- Longevity pay - lump sum payout yearly based on length of service
- 401K, 457, and 403(b) plans

Learn more about employee perks/benefits:

- [Why Work For NC?](#)
- [NC OSHR: Benefits](#)
- [NC OSHR: Total Compensation Calculator](#)