Division of Criminal Justice  
Medicaid Fraud Control Unit—Albany-area  
Director, Electronic Investigative Support Group  
Reference No. MFCU_ALB_EISG_6306

Application Deadline is February 9, 2024  
Opportunity for Experienced IT Managers

The Office of the New York State Attorney General’s (OAG) Medicaid Fraud Control Unit (MFCU) is seeking an experienced IT manager to serve as Director of the Electronic Investigative Support Group (EISG) located in the Albany-area. The Director will oversee MFCU’s IT infrastructure and lead large-scale data analysis projects to support the Unit’s health care fraud investigations. This position reports to MFCU’s Chief Administrative Officer.

Improper and fraudulent use of Medicaid funds can impact access to critical healthcare services for low-income New Yorkers and costs taxpayers millions of dollars annually. Utilizing various New York laws, MFCU brings civil actions and criminal proceedings to successfully prosecute individuals and companies who are responsible for improper or fraudulent Medicaid billing schemes. Additionally, MFCU investigates reports of abuse and neglect at nursing homes and other health care facilities in New York. The importance of this work is highlighted in the OAG’s report investigating allegations of COVID-19-related neglect of nursing home residents across New York State.

Duties:
- Collaborating with MFCU leadership to ensure MFCU’s operational needs are met through IT systems and team support;
- Overseeing network services for MFCU’s nearly 300 users based in eight offices around the state, including supporting various office applications, IT end-user support/training, electronic discovery/litigation support, IT records, and equipment inventory;
- Leading a large, cross-functional, geographically distributed team of 20+ IT staffers, ensuring their continued professional development by recommending skills trainings and assisting with recruitment and retention efforts that advance the OAG’s diversity, equity, and inclusion principles;
- Providing technical support for complex, data-driven financial investigations and working with MFCU’s data analytics team, forensic accountants, detectives, and attorneys to identify enforcement opportunities and effective strategies for combatting waste, fraud, and abuse in healthcare programs;
- Interfacing regularly with State and Federal agencies and related stakeholders for large-scale data transmissions;
- Engaging with vendors to find technology solutions for existing and future projects that are in alignment with MFCU’s strategic plan and OAG practices, and supervising the rollout and implementation of these hardware and software updates/upgrade;
- Coordinating with MFCU leadership and OAG IT managers on IT strategy, high-level data security efforts, and compliance;
- Preparing several internal and external annual reports for budget and program accountability purposes; and
- Performing other duties as assigned.

Qualifications:
- At least seven (7) years of progressively responsible IT management experience for a law enforcement, government agency, and/or other regulatory entity;
- At least three (3) years of experience supervising and developing IT teams, including demonstrated leadership, management, communication, and teamwork skills;
Prior experience providing technical support for financial analysis and investigations of complex financial transactions is strongly preferred;

Prior IT budget and fiscal planning experience, including experience with government procurement processes, vendor management, and audit management best practices;

Demonstrated experience leading with a security-first approach to systems management, implementation, monitoring, and response;

Strong problem-solving, project management, strategic planning, and crisis management skills;

Self-motivated to deliver an excellent customer/end user experience with the ability to communicate (both verbal and written) complex IT information, policies, and procedures clearly and accessibly to a variety of audiences/stakeholders;

Collaborative, innovative, and entrepreneurial including the ability to cultivate productive working relationships inside and outside of the organization to address issues creatively and cost-effectively, particularly those needing a multidisciplinary approach; and

Availability for periodic travel in New York State.

The salary for this position is $133,879. As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

**Candidates from diverse backgrounds are encouraged to apply.**

**The OAG is an equal opportunity employer and is committed to workplace diversity.**

### HOW TO APPLY

Applications must be submitted online. To apply, please click on the following link: [MFCU_ALB_EISG_6306](#)

**To ensure consideration, applications must be received by close of business on February 9, 2024.**

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address your letter to Legal Recruitment.
  - Indicate why you are interested in this position and what makes you a strong candidate.

- **Resume**

- **Writing Sample**

- **List of three (3) references**
  - Only submit professional references, supervisory references are preferred.
  - Indicate the nature and duration of your relationship to each reference.
  - Include contact information and email addresses for each reference.
  - Please note, your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: [ag.ny.gov](http://ag.ny.gov)